

Regulations Governing the Registration of Food Businesses

(Amended Date: 2015-06-23)

(Amended Date: 2020-04-29)

1. Promulgated on December 03, 2013
2. Amended and Promulgated on June 23, 2015.
3. Amended and Promulgated on July 18, 2018.
4. Amended and Promulgated on April 29, 2020.

Article 1 This Regulation is laid down in accordance with Paragraph 4 of Article 8 of the Act Governing Food Safety and Sanitation (hereinafter the "Act").

Article 2 This Regulation is applicable to the categories and scale of food businesses as promulgated by central competent authority in accordance with Paragraph 3 of Article 8 of the Act.

Article 3 Food businesses shall apply to the municipal or county (city) competent authorities in writing or by way of electronic verification for the purposes of registration, amendment, revocation or termination of registration and are required to regularly confirm the registration details.
Food businesses shall appoint personnel (hereinafter the "Filing Personnel") to be responsible for the registration and filing under the previous paragraph.

Article 4 Various categories of food businesses shall register the following information:

1. For manufacturing and processing businesses:
 - (1) Filing Personnel's basic information;
 - (2) Food businesses' basic information;
 - (3) Details of factory registration;

- (4) Details of factory or manufacturing site;
- (5) Status of commission or commissioned processing;
- (6) Information on the products to be manufactured and processed.
- (7) Storage place's basic information;
- (8) Other descriptions relating to manufacture activities.

2. For catering businesses:

- (1) Filing Personnel's basic information;
- (2) Food businesses' basic information;
- (3) Basic information about the factory or the restaurant;
- (4) Storage place's basic information;
- (5) Information of chain stores;
- (6) Other descriptions relating to food and beverage activities.

3. For import businesses:

- (1) Filing Personnel's basic information;
- (2) Food businesses' basic information;
- (3) Category of import businesses;
- (4) Information on the products to be imported.
- (5) Storage place's basic information;
- (6) Repackaging and other descriptions relating to importing activities.

4. For retail businesses:

- (1) Filing Personnel's basic information;
- (2) Food businesses' basic information;
- (3) Information on the products to be sold .
- (4) Storage place's basic information;
- (5) Other descriptions relating to sales activities.

5. For logistics

- (1) Filing Personnel's basic information;
- (2) Food businesses' basic information;
- (3) Storage place's basic information;
- (4) Transportation vehicle's basic information;
- (5) Other descriptions relating to logistics

activities.

Food businesses operate in different categories simultaneously must complete separate registration in respect of such category.

Information mentioned in item 6, subparagraph 1, paragraph 1 shall meet the requirements in appendix 1. Information mentioned in item 4 Subparagraphs 3, paragraph 1 shall meet the requirements in appendix 2. Information mentioned in item 3 Subparagraph 4, paragraph 1 shall meet the requirements in appendix 3.

Article 5 The municipality or county (city) competent authority shall order food businesses to correct their application within a specified time period when they fail to comply with the format or content as prescribed by the central competent authority. Should such food businesses fail to correct before designated deadline, their applications may be rejected.
Registration number shall be issued by municipality or county (city) competent authority once the application is completed.

Article 6 In accordance with Article 41 of the Act, the municipality or county (city) competent authorities may enter food businesses' premises to examine and request for related documents to verify information registered. Food businesses may not evade, impede or refuse such examination.

Article 7 Any amendment must be registered by food businesses within thirty days of the occurrence of such event.
After food businesses complete the registration, it shall verify the information registered in every year.

Article 8 Food businesses shall apply to the municipal or county (city) competent authorities for the termination of business or the revocation of their company registration, business registration or factory registration. The municipality or county (city) competent authorities shall revoke its registration. The municipality or county (city) competent authorities shall revoke such registration in absence of such application.

Article 9 The municipality or county (city) competent authorities shall revoke the registration number issued to non-food businesses.

Article 10 This Regulation shall be implemented as of its being promulgated.

Appendix 1: Food businesses shall register the following information on the products to be manufactured and processed

1. Food additives

categories	Registration information
Food additives other than flavour	“product name in Chinese”, “functional classes”, “patterns”, “ingredients”, “specification or certificate of analysis”, “labeling on the container or external packaging of food additives in accordance with Article 24 of Act Governing Food Safety and Sanitation”
Flavour	“product name in Chinese”, “patterns”, “ingredients”, “specification or certificate of analysis”, “labeling on the container or external packaging of food additives in accordance with Article 24 of Act Governing Food Safety and Sanitation”

2. food utensils, containers or packaging

categories	Registration information
Food utensils, food containers or packaging containing plastic food contact material	“name of food contact material(FCM) in Chinese or in English, or CAS number”, ”name of FCM supplier”, ”FCM model number”

**Appendix 2: Food businesses shall register the following information
on the products to be imported**

1. Food additives

categories	Registration information
Food additives other than flavour	“product name in Chinese”, “product name in English”, “functional classes”, “patterns”, “ingredients”, “specification or certificate of analysis”, “labeling on the container or external packaging of food additives in accordance with Article 24 of Act Governing Food Safety and Sanitation”
Flavour	“product name in Chinese”, “product name in English”, “patterns”, “ingredients”, “specification or certificate of analysis”, “labeling on the container or external packaging of food additives in accordance with Article 24 of Act Governing Food Safety and Sanitation”

2. food utensils, containers or packaging

categories	Registration information
Food utensils, food containers or packaging containing plastic food contact material	“name of food contact material(FCM) in Chinese or in English, or CAS number”, ”name of FCM supplier”, ”FCM model number”

P.S.The importing food additives businesses shall registrate information on products of food additives within twenty (20) days prior to the entry date, and fill up “registration number of food businesses” and “registration number of products” at , in order to check information when inspection on customs.

Appendix 3: Food businesses shall register the following information on the products to be sold

1. Food additives

categories	Registration information
Food additives other than flavor (when suppliers are manufacturing and processing businesses)	“product name in Chinese”, “functional classes”, “patterns”
Flavour (when suppliers are manufacturing and processing businesses)	“product name in Chinese”, “patterns”
Food additives other than flavor (when suppliers are importing businesses)	“product name in Chinese”, “product name in English”, “functional classes”, “patterns”
Flavour (when suppliers are importing businesses)	“product name in Chinese”, “product name in English”, “patterns”