

**Relevant records, documents, electronic files, and data bases of imported food (including raw materials of genetically modified foods)**  
**(Amended Date: 2016-12-14)**

- 1.MOHW Food No. 1041300226 Promulgated, February 24, 2015.
- 2.MOHW Food No. 1051303843 Amended, December 14, 2016.

Amendment to “The food businesses shall retain the related records, documents, electronic files or database of imported food (including raw materials of genetically modified foods).”

**1. Items to be retained**

(1) Product Information

- 1) Product name in Chinese and English
- 2) Main and minor raw materials
- 3) Food additives
- 4) Storage and transportation conditions
- 5) Packaging and containers
- 6) Name/Title, tax ID number or ID card number of obligatory inspection applicants
- 7) Name/Title or establishment number (official registered number issued by exporting countries), address, contact person, contact phone number, code of exporters and manufacturers

(slaughter house or responsible company)

8) Batch number

9) Net weight, volume, quantity or measurement

10) Expiry date, manufacturing date or other recognizable date or information about the source of the product.

11) Customs clearance date

12) Application number on “application form for import foods and relevant products inspection” issued by food inspection authorities.

13) Obligatory inspection applicants who should apply for registration before commencing business according to central competent authorities’ announcement should keep the food business registration number.

14) Country of origin information should be kept for products country of origin should be labeled on according to central competent authorities.

(2) Importers of genetically modified food raw materials should not only retain the items mentioned above but also one of the following:

- 1) Even
- 2) Unique identifier information
- (3) Photocopy of application for import declaration

## **2. Methods:**

Retain in detail by way of relevant records, documents, electronic files or database, and kept them for 5 years from “customs release date”.

## **3. Object:**

Food importer (including raw materials of genetically modified food)

## **4. Effective date:**

Effective from customs clearance date.